

Wacton Parish Council

Minutes of the Meeting of the Parish Council held at Wacton Village Hall.

At 6pm on Wednesday 5th January 2022.

Present: - Chair: Ian Mortimer. Councillors: Peter Jacques, Peter Fraser, Gary Mulhall, Laura Dolton, Piers Blaikie

District Councillor: Barry Duffin.

One members of the public was also present.

Public Participation.

No public participation at the meeting.

1. To consider apologies for absence.

Alison Thomas sent her apologies, and all agreed to accept

2. To receive any disclosures of interest.

None received.

3. To approve the minutes of the Parish Council meeting held on 1st December 2021

The minutes were agreed as a true record of the meeting

Proposed: Gary Mulhall

Seconded: Pete Fraser

4. To consider matters arising from the last minutes (for information only).

None reported.

5. To receive a report from the County Councillor.

No report from County Councillor Alison Thomas

6. To receive a report from the District Councillor.

Barry reported as follows

The accommodation review is coming back out and Barry urged everyone to give their views for and against

Village Clusters is delayed by 3 months

Finally, Barry commented that he still has a small amount in his budget should we have any small projects.

7. To receive the Footpath Wardens report.

The Footpath Warden did not have a report for the meeting. But we have a new footpath warden who is Liz Fernandes.

FP18 needs cutting back as the farmer has ploughed the field and the footpath is not showing again.

8. To receive a report from the Tree Warden.

A check on the trees in the parish needs to be done in the spring. Peter also reported that he had not been notified of any issues with trees around the village due to the severe weather.

9. To receive a report from the Village Hall Committee.

No report from the Village Hall committee.

10. To receive an update on the flooding issues at Victoria Cottages and the Village Pond.

The Clerk had contacted the Environment agency regarding the questions raised on the ditch and had received a reply that they would re-instate the works on the ditch outside the village hall if the council wishes them to do so. It was agreed this should happen and the clerk will duly send the reply detailing this with the clerk informing the Village Hall committee for their comments too.

11. To agree a delegation scheme of authority to The Clerk under LGA 1972 s101 due to the uncertainty of holding parish council meetings during the covid pandemic

Proposed Ian Mortimer

Seconded Pete Fraser

12. To consider Planning applications.

2021/2627

Location: Wacton House Church Road Wacton NR15 2UG

Proposal: Variation of conditions 2 - approved plans & 3 - external materials and glazing, of permission 2020/0481/LB - Demolition of existing outbuildings and erection of a single-storey extension to include carport and new pool

Application Type: Removal/Variation of Condition (S73 / S19)

The parish Council makes no comment

13. Correspondence.

Ed continues to do a great job on his duke of Edinburgh scheme with his litter picking
Planning application discussed earlier

Precept details received and to be dealt with asap in next section

Very little other correspondence due to Xmas break

14. Authorisation of Cheques.

1. Finance

Payment of Clerks monthly salary and expenses	£518.64
Payment to Norfolk Pension Service	
For Clerks pension	£168.52
Payment to The Clerk for Software Update	£69.00
Payment to Ruth Barnes for maintenance work	£264.00
Payment to 02 for clerks mobile phone	£ 9.73
Plusnet broadband service D/D	£ 29.54
Bank Charges	£13.00

Proposed: Ian Mortimer Seconded: Pete Fraser

The Clerk reported that the Parish Council was in good financial health and produced an up-to-date financial report.

The clerk also reported that has drafted the letter to move the parish council account to Unity Trust bank as agreed and it was also agreed we would leave a small amount in the account till all payments are completed and the standing orders are transferred. The letter was duly signed by Ian Mortimer and Pete Fraser and the clerk will deliver to HSBC in Diss asap personally.

Proposed. Gary Mulhall Seconded. Ian Mortimer

To agree budget for 2022-2023

The budget was agreed, and the figure set for the precept was £18,567.00 an increase on last year of £666.80

Proposed Ian Mortimer Seconded Pete Fraser

To agree precept request for 2022-2023

The precept request for 2022-2023 was set at £18,567.00 an increase of £1 per band D household from last year of £131.62 to £132.62

Proposed Laura Doulton Seconded Gary Mulhall

To sign the Precept Request form for 2022-2023

Chairman Ian Mortimer signed the precept request form, and it was witnessed by The Clerk

15. Report of ongoing matters.

- **Woodland Project**
The hedgehog man has been unable to be contacted and it is hoped he will be back in the new year. Peter asked if the clerk could forward a figure to him to allow the paths to be cleared and some minor works done on the area
- **Good Neighbour Scheme.**
The clerk had spoken with Community Action Norfolk on the possibility of piggy backing onto their local schemes to which they will provide training, DBS checks, Free insurance and it was hoped that once our plan was finalised, we could submit to C A N for their comments and hopefully to give us better access to the items mentioned earlier in the discussion
- **Posts on The Green**
To be looked at in the summer
- **To discuss and agree the Wix proposal for a new Wix website for the Parish Council**
It was agreed that the clerk contact Steve Jackman on this
- **Councillor and Clerk Training**
Chairmanship training will take place at Wacton Village Hall on Monday 17th January with the trainers being NPTS from 7pm to 9.30pm in the big hall

17. To receive details of Parish Speed Watch.

The Clerk reported that he had moved the SAM machine and would be downloading it soon for the latest information.

18. To discuss the need for New Parish Councillors.

We still need councillors but are in a better position than we were a few weeks ago and the councillors were urged to lobby parishioners they knew to see if they would like to join the council asap.

19. Matters raised by Councillors and members of the public (for information only)

22. Items for next Agenda.

Policies update

Budget on website

Public participation

Meeting closed at 7.03 pm.

Next Parish Council Meeting 2nd February 2022 at 6pm.

