

Wacton Parish Council

**Minutes of the Meeting of the Parish Council held in Wacton Village Hall
on Wednesday 3rd October 2018**

Present: -

Chair: Calvin Goreham, Councillors: Peter Jacques, Paul Muston, Nick Allan

9 members of the public also attended plus District Councillor Des Fulcher

1. To consider apologies for absence:

Apologies received from Ian Mortimer who was ill. **All agreed to accept.**

2. To receive any declarations of interest in items on the agenda:

None.

3. To approve the minutes of the meeting held on 5th September 2018.

The minutes were agreed as a true record of the meeting and were duly signed by the chairman

4. To consider matters arising from the last minutes (for information only):

None.

5. To receive reports from the County Councillor:

The Clerk read out a report from the County Councillor Alison Thomas and it is attached to these minutes as appendix 1.

6. To receive a report from the District Councillor:

Des Fulcher then gave his report and the points are detailed below;

The appointment of Trevor Holden will be ratified at a meeting on the 4th October as the new Chief Executive of the joint Broadland and South Norfolk Councils.

The dementia event on the 20th September had a limited attendance but a group of 5 volunteers was formed and the District Councillor urged Wacton Parishioners to get involved.

7. To receive the Footpath Wardens report:

The Footpath Wardens usual detailed report was given to all Councillors in their meeting pack for them to take with them. The following points were raised as detailed below.

The report is attached to these minutes as appendix 2

8. To Receive a report from the Tree Warden:

The tree survey had been completed by Terry Cheeseman and had identified 6 trees which needed priority work. Other items were not of a high priority. It was proposed

that Terry Cheeseman should be asked for a quote for the work and subject to that quote carry out the work. **Proposed Paul Muston, Seconded Calvin Goreham.**

All Agreed.

9. To discuss the issues caused by the Wacton Hounds in the Parish:

Adrian Nicholas of South Norfolk Council has been invited to attend but the clerk had received no confirmation that he would be attending. It was reported by several Parishioners that there seemed to be a reduction in the noise and complaints received. However, there are still noise and fouling issues and District Councillor Des Fulcher will take up this issue with South Norfolk Council on the Council's behalf.

10. To receive a report from the Village Hall Committee:

A new electric cooker had been installed

New hand driers installed

The Solar panels had been fitted

A grant had been awarded to The Social Club to hold a Silver Surfers event on Sunday 7th October. Comments were made from Parishioners that the event had not been advertised very well and not many people knew about the event. District Councillor Des Fulcher urged residents to attend if they could.

11. To consider and Planning Applications:

Planning Application 2018/1365 had been circulated by the clerk electronically
Wilderness House Church Road Wacton NR15 2UG

Change kitchen window to French doors to provide access to rear of property

No Comment from the Parish Council

12. Correspondence

The usual emails had been received from Local Council Public Advisory service regarding training courses

A thank you from Linda Mills for the Church grant had been received and it was asked if the grant could be kept at £700 in the future.

A quote had been received from GLS regarding the Parish Partnership project on Hayntons Lane for £2,640.00 including VAT.

13. Authorization of Cheques:

- Cheques were authorized as follows:

Parish Clerk salary and expenses September	£387.94
Woodland Projects payments	£2741.51
Excite Solutions for grass cutting	£720.00

Payment to All Saints Church for annual grant	£700.00
Payment to Village hall for use of Parish Office	£500.00
Payment to Terry Cheeseman for Tree Survey	£450.00

Cheques agreed and signed and detailed on the accounts.

The clerk reported that the second precept payment of £8,156.00 had been received and that he would be undertaking a VAT return to reclaim 6 months VAT.

14. To discuss the following issues regarding the playing field

- To discuss levelling the playing field

Richard Moss had done a great job on this and the Clerk was asked to thank him.

15. To receive reports and discuss any on-going matters: -

a. The Woodland Project Review:

Peter Jacques reported that a working party consisting of Tony Rowson, Paul Fairclough, Ian Logan, Calvin Goreham and Peter himself had undertaken much work on the project over the weekend of the 30th September and the Woodland Project was looking excellent. Moving forward the signs needed to be purchased along with the bird boxes and other items. It was also commented that top soil was needed to ensure that the paths remained safe as there was a drop off area at the side of these and by adding top soil it would hold the boards in place and stop any health and safety problems occurring. The recent drought had affected some of the plug plants from taking properly. More planting was being planned for the Autumn. It was asked if The Parish Council were going to name the Woodland Project and this would be discussed at the next meeting. The Clerk was asked to write to the members of the working party to thank them for their wonderful work.

b. Tree Survey

Done.

c. Ditches in the Parish

It was agreed that the Clerk would contact the Highway Rangers to get them to undertake this work as the ditches needed maintenance.

d. Old Well House on the Village Green Maintenance

John Johnson needed a schedule of works and Calvin Goreham would provide this ASAP.

16. Matters raised by Councillors and members of the public (for information only)

Matters were raised and are listed below;

Health and Safety Training was needed by at least 2 Councillors and Peter Jacques had sourced a course from the Local Public advisory Service on the 17th October at

£40.00 per delegate. The clerk was asked to book Peter Jacques and Paul Muston on the course ASAP. **Proposed Calvin Goreham, Seconded Paul Muston all agreed**

Comment was made that a defibrillator course would be held in early January /February 2019 with a donation paid to the instructor for their travelling expenses.

17. To discuss Parish Speed Watch Group:

No report had been received from the group, but it was reported by a parishioner that the Police had attended the group recently on a Saturday morning and had caught 4 people speeding. It was also reported by the same parishioner that the community speed watch group had also caught another 7 people. This showed there was an issue regarding speeding in the village.

19. To discuss Councillor Training:

The Clerk commented that as, yet he had not been able to deal with this (due to his leave) and would do so ASAP.

20. To discuss the Parish Partnership Scheme and look at ideas for this within the Parish:

The Clerk took the members through the proposed project and the details of what was needed to be submitted to ensure we had a good chance of receiving the grant. It was agreed that the Clerk would also contact Long Stratton Parish Council to see if they will pay half the costs as they had done in the past. It was then proposed that the Parish Council would apply for assistance with funding from The Parish Partnership. **Proposed Calvin Goreham. Seconded Paul Muston all agreed**

The Clerk then reported that the grant paperwork was almost ready to be submitted and would be finished and submitted over the weekend.

21. To discuss the Maintenance Contract and setting up a spread sheet to allow the Clerk to send out to tender for the work ASAP

The Clerk had started work on this and all Councillors were urged by the Chairman to assist the Clerk to get the document finished ASAP which would allow Tenders to be sent out in early January

22. Items for the next agenda:

Councillor Training

Maintenance contracts

Verges and Ditches on Common Road

**23. Date of Next Meeting: - Next parish Council meeting 7th November at 7.30pm
Meeting 8.30 pm**

