

Minutes of the meeting held in Wacton Village Hall on Wednesday 1st February 2017.

Present:- Chairman Tony Rowson, Councillors Calvin Goreham, Paul Muston, Gary Mulhall, Peter Jacques, Rene Rowson and District Councillor Des Fulcher. Also present were 6 members of the public. **Councillor Peter Jacques was excused from the meeting for a prior engagement at 8.25pm.**

1. To consider apologies for absence:-

Rita Day - Emergency holiday . County Councillor Alison Thomas and District Council Kevin Worsley sent their apologies.

2. To receive any disclosures of interests and any requests for dispensations:-

None received.

3. To approve and sign the minutes of the meeting held on Wednesday 4th January 2017 and the extra-ordinary budget meeting held on Friday 13th January 2017:-

Both sets of the minutes were approved and signed.

4. To consider matters arising from the last minutes (for information only):-

Councillor Paul Muston report that the welcome packs are almost ready to be distributed to any new residents to Wacton.

5. To receive a report from the District Councillors:-

District Councillor Des Fulcher reported on the possible closure of the public toilets in Long Stratton, the person dealing with this at SNC has changed. Helen Sibley (community assets) is now the person to contact.

Des reported that the leisure centre proposals has been postponed until Monday 27th March 2017, due to more information that needs clarification. Des stated that he will attend the meeting and the public are welcome too. Chairman Tony Rowson asked Des to inform SNC that 2 or 3 people from the Parish Council will also attended.

Des also reported that he attended a recent 2017/18 Community Governance Review meeting at SNC regarding the possible changes to parish boundaries. These reviews take place every 10-15 years, with last review for South Norfolk in 2002. More details can be found on south-norfolk.gov.uk Des stated that all but one parish council attended the meeting.

6. To receive a report from the County Councillor:-

County Councillor Alison Thomas sent her report via email, to which, stating that she is pleased to announce that the County Council has signed the Motor Neurone Disease

charter recently. This is a devastating disease and NCC has agreed to help suffers and their families in any way they can.

Alison was also delighted to have co-hosted the 'Oscas' recently, which is a presentation evening for council staff held at Norwich Castle. In tough times when people have to do more usually with less time, it is nice to have a chance to recognise those staff members that go the extra mile and are nominated by their peers for doing so.

7. To receive a report from the Tree Warden:-

Councillor Peter Jacques reported that he had attended a recent tree wardens meeting at SNC, to which, he was happy to report that the 'die back disease' is not as bad as first thought in the ash trees.

8. To receive a report from the Footpath Warden:-

The footpath report was circulated to all councillors on 30/01/17. The quote given by Bev Hymphreys was deemed expensive for the Hayntons Lane hedge cutting. Chairman Tony Rowson and Vice Chairman will go and assess the amount of cutting required. Christine Goreham reported that Highways do not have enough budget to repair the finger signposts, however they do have some materials of which the Parish Council can utilise.

9. To receive a report from the Village Hall:-

Councillor Calvin Graham reported that the new lighting outside by the steps is now operational. Also the general maintenance is still in progress.

10. To consider Planning Applications: -

- a. Application:- 2017//0070** Park Farm, The Green. **Proposal:-** 2 bay oak framed cart lodge/garage.
- b. Application:- 2016/3025** Pidgeons Farmhouse, The Common. **Proposal:-** Retention of new window and associated stud and plate.

All councillors agreed that both planning applications were to go through with no views or comments.

11. Correspondence:-

- a. LCPAS:-** Subscription renewal. **All councillors agreed to renew.**
- b. SNC:-** The Big Litter Pick 2017. **All councillors agreed to participate.**
- c. Great British Spring Clean:-** Application to join. **All councillors agreed not to join.**
- d. Helen Usmar:-** Return of cheque. **Clerk read out Mrs Usmar letter.**
- e. SNC:-** Dog bin emptying service price increase. **District Councillor Des Fulcher explained why this will be happening.**

- f. **Plusnet:-** Emails regarding new service. **Clerk explained about the new internet provider.**

12. Authorisation of cheques:-

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| a. Norfolk PTS:- Underpayment from clerks training in 2016 | £20.00 |
| b. LCPAS:- Health and Safety course | £50.00 |
| c. LCPAS:- Subscription renewal | £100.00 |

13. To receive reports and discuss any on-going matters:-

- A. **Wacton Community Woodland Project:-** Chairman Tony Rowson stated that councillor Peter Jacques will be project co-ordinator and councillor Paul Muston will be the funding raising co-ordinator. Tony also requested that the parish councillor put into the fund £1000. **All councillors agreed that the request will be discussed and voted on at the next meeting.**
- B. **Playground Repairs:-** The repairs will be discussed and a date to be agreed at the next meeting.
- C. **Dog Fouling and Dog Bin Use:-** Chairman Tony Rowson reported that he had spoken to an individual regarding correct usage of the dog bin.
- D. **Well Refurbishment:-** Chairman Tony Rowson stated that the refurbishment will be done by parishioner John Johnson.
- E. **Discussion and Information On Dementia:-** Councillor Rene Rowson reported on a seminar on dementia she attended with Councillor Rita Day regarding looking out/caring for people with dementia and their relatives within our village.
- F. **Ground Maintenance Tenders:-** The clerk reported that ground maintenance tenders has been sent out. Councillor Calvin Goreham reported that a parishioner has offered to level the mole hills on the village green.
- G. **BACS Payments:-** The clerk stated that all invoices that come in the future with BACS details attached will be paid by BACS.

14. **To arrange a date for the Clerks 6 month pay review:-** Chairman Tony Rowson asked the clerk to place a question mark for this agenda item.

15. Matters raised by councillors and members of the public (for information only):-

- A. Councillor Rene Rowson reported that she received an email regarding the special constabulary speeding team which was launched in January funded by the PCC. They will focus on areas with speeding issues such as Wacton.

- B.** Councillor Gary Mulhall raised an query regarding a possible breach of information covered by data protection.
- C.** A member of public asked if anyone has seen the report in The Sextons Wheel regarding volunteers required for the editorial team for The Sextons Wheel.
- D.** Chairman Tony Rowson asked if all councillors had received a copy of the standing orders. **All councillors stated they had.**

Tony reported that he also attended the Governance Review meeting at SNC.

Tony reported on the possible closure of the Public toilets in Long Stratton.

Tony suggested again that the church, village hall, social club and the parish council should combine resources in the planning events within the village, so to try to stop confusion on who is doing what and when.

Tony reported that a parishioner made a comment regarding the road chippings by the bungalows in Hall Lane heading towards Great Moulton.

Tony stated that the parish council will not be placing a leaflet in the council tax envelopes as SNC reported that it be not possible to cover everyone in the village as some receive their bill via email.

Tony also stated that he attended the Long Stratton Parish Council in January, and commented on the differences between operating procedures between the councils.

16. Items for next agenda:-

- a.** Well Refurbishment by parishioner John Johnson.
- b.** Wacton Community Woodland Project.
- c.** Playground Repairs.
- d.** Finger Signposts.
- e.** Ground Maintenance Tenders.
- f.** Chairmans request for £1000 for Woodland Project.

17. Date of next meeting:-

Wednesday 1st March 2017

BACS:- Payment Schemes Limited (**Bacs**), formerly known as Bankers' Automated Clearing Services. **LCPAS:-** Local Council Public Advisory Service. **SNC:-** South Norfolk Council. **Norfolk PTS:-** Norfolk Parish Training & Support. **NNC:-** Norfolk County Council. **PCC:-** Police and Crime Commissioners